

SCHEDULE OF OPERATIONS / MOVE IN

MOVE IN	Sunday, April 25 (Major) Monday, April 26 (General)	4:00pm – 9:00pm* 9:00am – 9:00pm
SHOW TIMES	Tuesday, April 27 Wednesday, April 28	1:30 pm – 5:30 pm** 8:30 am - Noon**
MOVE OUT	Wednesday, April 28	Noon – 5:00pm

**Exhibitor move-in on Sunday April 25th is for exhibitors in booths over 600 sq ft and will be organized by appointment only. Exhibitors must adhere to the scheduled move-in times outlined. Please direct any questions concerning your move-in to Western Display, Shannon Miles – 905-338-1602 or shannonmiles@westerndisplay.ca*

***Exhibitors will be permitted into the show area 1 ½ hours prior to show days and must leave the show floor 30 minutes after the scheduled show end time. Persons under the age of 18 are not permitted on the exhibit floor.*

SHIPPING

- To ship your exhibit to the event on the move-in day, please see **Western Display** for “**Materials Handling**” in the “**Supplier Order Forms**” section.
- For Advance Warehousing, please see **Commerce** found in the “**Supplier Order Forms**” section.
- If your shipments are coming from abroad and require Customs Brokering, please see **Commerce** found in the “**Supplier Order Forms**” section.
- We recommend the official Transportation and Customs Broker, Commerce Trade Show Logistics, to ship your exhibit. This will reduce costs, waiting and hassles. They will be able to schedule the arrival of your shipment at your booth so you can arrive to set-up and avoid line-ups or congestion at the loading dock.

Remember to confirm your shipment date and time with your carrier.